

## Appendices

**Sustainability Charter Committee**  
Thursday, January 19, 2023 @ 10:30 – 11:30am  
**Zoom**

AGENDA

1. Call to Order
2. Announcements – Open to all present
3. Liaison updates
4. Guest presentation: Renee Funk, UI Chief Procurement Officer
5. Charter Committee Application planning
6. Impromptu new business for this agenda – Open to all present
7. Revisiting action items:
  - Future guests / endeavors
8. Next meetings: TBD

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### Sample email sent in 2022 (Staff example)

From: Staff Council <staff-council@uiowa.edu>  
Sent: Friday, January 28, 2022 8:12 AM  
Subject: [UnivAdm] Application for Staff Membership on University Charter Committees 2022-2025 Terms

**Application for Staff Positions  
University Presidential Charter Committees  
2022-2025 Terms**

Dear University of Iowa Staff Members,

Presidential Charter Committees play an important role in the shared governance of the University of Iowa and support the UI Strategic plan goals. Charter Committees were created in an effort to ensure that University-wide services and activities are carried out in the best interest of the UI Community.

The charter committees general responsibilities are twofold:

- 1) to recommend and advise on the formulation of University policy, and
- 2) to assist in the interpretation of University policies to their respective constituencies.

Please consider playing a critical role in the shared governance of the University of Iowa by applying today. All full-time or part-time UI staff members (P&S and Merit) are eligible to serve on a Presidential Charter Committee. You can apply for more than one committee.

Current open committee terms are three-year appointments from September 1, 2022 through August 31, 2025, with the exception of the Presidential Committee on Athletics, which is a five-year term from September 1, 2022 through August 31, 2027.

Information of all of the Charter Committees may be found here:

<https://faculty-senate.uiowa.edu/committees/university-charter-and-non-charter-committees>

Committee service requires release from your normal duties. Please review the membership expectations regarding committee attendance and committee work. Before applying, you must discuss your desire to serve on a Charter Committee with your supervisor.

Committee staff member selections will be announced in May.

**Listed below are committees with vacancies:**

Campus Planning - 1 vacancy  
Diversity, Equity and Inclusion - 2 vacancies  
Family Issues - 1 vacancy  
Financial Aid Advisory - 1 vacancy  
Funded Retirement and Insurance (FRIC) - 2 vacancies  
Hancher Advisory - 2 vacancies  
Information Technology Advisory (IT) -1 vacancy  
Parking and Transportation - 1 vacancy  
Recreational Services - 2 vacancies  
Research Council - 2 vacancies  
Sustainability -3 vacancies  
University Libraries - 1 vacancy  
University Safety and Security - 2 vacancies

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**Listed below are committees with no vacancies this year:**

Council on Teaching  
Faculty-Staff Parking Appeals  
Lecture  
Committee on Athletics

Please note: You are encouraged to proceed with the survey if you have an interest in these committees. We will be inviting anyone who has expressed interest to submit an application should a vacancy become available.

Please use the following link to access the survey and application: [UI Staff Charter Committee Form](#)  
You may also use the QR code at the end of this email to access the form.

The deadline for applying for committees is midnight Friday March 11, 2022. Please contact the Staff Council Office at 319 335-3600 or [staff-council@uiowa.edu](mailto:staff-council@uiowa.edu) with any questions or to request a hard copy application.

Warm regards,  
Staff Council Committee on Committees  
<https://staff-council.uiowa.edu/about/committees/committee-committees>

Sonia Slevinski  
Emily Milke  
Wendy Askling  
Yelena Perkhounkova  
Erin Turnis

NOTE: while the Staff Council coordinates the selection process for staff members on the Charter Committees, the Charter Committees themselves are distinctly separate from Staff Council.

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